



## **Booth Rental Guidelines**

**October 7, 8 & 9, 2016**

This form is a request for a booth at the 9th Annual Lebanese American Festival for the dates of October 7, 8 & 9, 2016 and shall be reviewed by the Festival committee. If your request is not accepted, then you shall be sent a prompt refund.

By completing this application, you are indicating you have read and accept the following terms:

1. Booths are to be open and manned from 4:00 pm to 11:00 pm on Friday, 2:00 pm to 11:00 pm on Saturday and 12:00 pm to 8:00 pm on Sunday. Overnight security is provided, however any items left on the property are the responsibility of the owners and exhibitors. The Festival organizers and St. Sharbel Church of Las Vegas are not to be held liable for any lost, stolen or misplaced goods/equipments.
2. **Due to strict rules imposed on us by the county, vehicle access to the St. Sharbel Mission of Las Vegas grounds will be VERY limited. Please plan on loading and unloading at the street entrance.** Drivers of vehicles and the booths they represent will be responsible for any damage to city property. Bring your own helpers and volunteers and plan on carrying your items to your booths or bring carts/wagons to assist.
3. If you provide your own tent for the event, **no staking is allowed and regular charges still apply.** Spaces under festival provided tents will be available by or before 12 noon on Friday.
4. Please list all products and/or services that your organization will be promoting at the 9th Annual Lebanese American Festival. We believe in a healthy Competition, However One Booth cannot feature several Categories you must choose and be clear as to what you are selling.
5. Sales will be on a cash only basis. St. Sharbel Church of Las Vegas and/or its Volunteers and Festival organizers cannot provide credit machine or ATM access and will not be held liable for your lost, misplaced or stolen cash at your Booth.
6. Each space is 10 feet by 10 feet and shall come with complimentary pass admissions to the Festival covers all 3 days as a vendor. Your Staff may use these passes. St Sharbel Church and or the Lebanese American Festival and its committees will not be able to furnish you with any additional passes unless you purchase it. You will receive 1 table and 2 chairs with the tent rental, additional tables and chairs are available for a fee of \$10 for one table and \$2 for each chair, please let us know in advance if you need additional tables and chairs.
7. sharing of booth space by businesses is not permitted. Nonprofit organizations must indicate on the application if space is being shared with another nonprofit organization.
8. All Non-alcoholic and alcoholic beverages will be provided in separate beverage stations, no beverages are allowed/sold at any other booths/stations or kiosks except in the clearly designated areas No Exceptions.

9. **Please note that** Lighting and Generators are Limited to what we normally consume any additional Generators and or Lighting must be paid for and furnished by the vendor with a prior approval/notification to the Festival committee. (Mostly applies for the Games)
10. Raffles are restricted to non-profit organizations and must be declared on this application.
11. Refunds will not be given if you decided to cancel your booth after October 1st for any reason (including weather) or fail to show at the Festival.
12. Applications must be turned in no later than September 23rd, 2016 to ensure a prime space. A late fee of \$20 will apply.
13. Pictures and video will be taken before, during and after the event for promotional purposes. Your signature on this application is also an agreement for use and release of any pictures or videos.
14. Booths must not conflict with Festival standards or offerings. For example, a booth that sells food or beverages will not be allowed.
15. Booth pricing includes all 3 days of the festival and must be paid in full at the time of application.

**9TH ANNUAL LEBANESE AMERICAN FESTIVAL,  
10325 RANCHO DESTINO RD. LAS VEGAS, NV 89183**

Email: [alain.hanash@gmail.com](mailto:alain.hanash@gmail.com)

Website: [www.lebaneseamericanfestivallv.org](http://www.lebaneseamericanfestivallv.org)

**Booth Rental Application**  
**October 7th, 8th & 9th, 2016**

Organization Name \_\_\_\_\_  
 Contact Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Cell \_\_\_\_\_  
 Fax \_\_\_\_\_  
 Email \_\_\_\_\_  
 Website \_\_\_\_\_  
 Products/Services \_\_\_\_\_

Please note that we ENCOURAGE a healthy competition. However, you may NOT sell in the same Booth/space several different categories goods that are featured elsewhere. Such as Accessories/Jewelry may not include clothes or Souvenirs.

| Booth Type (Select one)                | Price Each | Quantity | Additional |          | Total |
|--|------------|----------|------------|----------|-------|
|  |            |          | Table      | Chair    |       |
| Side Location                          | \$395      | _____    | _____      | _____    | _____ |
| Non-profit Side location only          | \$300      | _____    | _____      | _____    | _____ |
| Front Location                         | \$495      | _____    | _____      | _____    | _____ |
| Each booth included 1 table & 2 chairs |            |          | \$10 each  | \$2 each |       |

Regardless of your Nonprofit organization status, and or you will donate all income to our Mission this application must be filled and accompanied with full payment. You may make your donation at the end of the festival.

**PRIZE/GIVEWAYS**

Do you plan on offering a prize or giveaway? Yes No  
 Please list all prizes to given away: \_\_\_\_\_

Only Certified Funds (Cashier's check or Money orders only) will be accepted with your signed agreement to be considered all made out to St Sharbel mission of Las Vegas. Send application & payment to:

St Sharbel Church of Las Vegas  
 10325 Rancho Destino Rd  
 Las Vegas, NV 89183  
 Note: Festival

For questions or comments please call Alain Hanash at 702-271-2495 or Juliette Hanache at 702-285-3533 your payment is a donation to a Non-profit organization (St Sharbel Church of Las Vegas). The applicant agrees that all information provided is true and consistent with the rules and regulations of the 9th Annual Lebanese American Festival. Any misrepresentation shall disqualify the applicant from participation in the 9th Annual Lebanese American Festival.

**8th ANNUAL LEBANESE AMERICAN FESTIVAL, 10325 RANCHO DESTINO RD, LAS VEGAS, NV 89183. Email: [alain.hanash@gmail.com](mailto:alain.hanash@gmail.com) Website: [www.lebaneseamericanfestivallv.org](http://www.lebaneseamericanfestivallv.org)**